

## **Kwoon Chung Motors Co. Ltd.**

3/F 8 Chong Road, Chai Wan Tel: 2979 8798

Email: [ors@kcm.com.hk](mailto:ors@kcm.com.hk)

To provide the maximum possible protection for all students, Kwoon Chung has implemented the latest "Health Advice on Prevention of COVID-19 for Drivers, Crews and Operational Staff of Public Transport (Interim)" published by Centre for Health Protection (CHP) and has introduced the following measures:

- All drivers and escorts **must** wash or sanitize their hands frequently and maintain good personal hygiene. [Click here to view CHP video on hand hygiene](#)
- All drivers, escorts and passengers **must** wear a face mask while on the bus. [Click here to view CHP video on how to properly wear a mask](#)
- All drivers and escorts are strongly encouraged to participate in the Universal Community Testing Programme.
- All drivers and escorts **must** check and report their temperature before going to work. If a driver or escort has a temperature over 37.5°C, shows signs of respiratory symptoms or other COVID-19 symptoms, they will not be allowed to come to work and **must** seek medical advice immediately. All drivers and escorts **must** produce a medical certificate before returning to work following sick leave.
- In accordance with HKSAR guidelines, drivers and escorts who have travelled outside of Hong Kong in the last 14 days will not be allowed to come to work and must take part in mandatory quarantine.
- Kwoon Chung will closely monitor the latest developments on countries/areas with reported cases and always follow advice from HKSAR and CHP.
- If a driver, escort, or close family member(s) or personal contact of a KCM employee is diagnosed as suspected or confirmed case with COVID-19, KCM will notify school management immediately.
- If an escort observes any of student with the following symptoms - fever, malaise, coughing, running nose or shortness of breath – the escort will not allow the student to board the bus and will notify the parent/guardian or teacher immediately.
- Escorts are supplied with hand sanitizer, disposable tissues, towels and vomit bags for students' use.
- Escorts will avoid touching students as much as possible. Escorts will hold the students' arm or underarm if assistance is necessary.

- Escorts will remind all students not to remove their face masks while on the bus. Failure to comply by this guideline and the student will no longer be permitted to use the school bus service.
- No eating or drinking is permitted inside the bus.

## **Vehicle Maintenance**

- All drivers will open their driver's seat window (when possible) to allow for fresh air to enter the vehicle and improve ventilation.
- All drivers will wash or wipe vehicle compartments with diluted bleach (mixing 1 part of bleach with 99 parts of water or 1:99) at least three times a day.
- A 1:99 bleach to water mixture will be used until further notice. [Click here to view CHP video on proper use of bleach](#)
- All drivers will wash or wipe all seats and hand rails with a 1:99 bleach to water mixture between trips.
- The air conditioning system will be cleaned weekly by KCM staff.
- KCM has hired a special team cleaning team to ensure all cleaning procedures are followed ahead of the resumption of on-campus classes.
- If any student falls sick and vomits on the bus, the entire bus compartment will be cleaned with 1:49 bleach to water mixture before the bus is used again.

## **GERMAGIC™ Thyme**

- All buses have been treated with ***GERMAGIC™ Thyme*** ahead of the resumption of on-campus classes.
- In addition to the Germagic spray treatment, all drivers will continue wash or wipe vehicle compartments with diluted bleach (mixing 1 part of bleach with 99 parts of water or 1:99) at least three times a day. [Click here to visit the GERMAGIC website. Click here to watch a video about GERMAGIC](#)